



Republic of the Philippines
Province of Negros Occidental
City of San Carlos
Telephone No. (034) 312-5205

REQUEST FOR QUOTATION

REF. NUMBER: 0280
DATE: March 13, 2025
PURCHASE REQUEST NO. 1-25-02-0222
DATED: February 3, 2025
ABC: 85,950.00
BAC RES. NO. TFB 0292-25
DATED: March 13, 2025

CITY MAYOR'S OFFICE

Gentlemen:

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

MA BRITA D. REBADOMIA
CGADHI

BAC Secretariat & Procurement Div.-CMO

- NOTE:
1. ALL ENTRIES MUST BE TYPEWRITTEN / HANDWRITTEN
 2. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY PROCURING ENTITY
 3. PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS
 4. ALL DELIVERIES MUST BE F.O.B. SAN CARLOS CITY, NEGROS OCCIDENTAL
 5. **PLEASE SUBMIT YOUR QUOTATION 7 CALENDAR DAYS UPON RECEIPT OF REQUEST FOR QUOTATION (RFQ) EXCEPT FOR GASOLINE AND DIESEL FUEL.**

ITEM NO.	UNIT	ITEM & DESCRIPTION	QTY.	UNIT PRICE	TOTAL
1	unit	Delivery Term:15 Working Days Personal Computer (CPU component only) / - 4600G Processor / - Pro Mainboard / - 8GB DDR4 Memory / - 1 TB Solid State Drive / - ATX Casing with 700Watts Power Supply / - Speaker / - 650VA AVR / - USB Combo Keyboard and Mouse with Mouse Pad /	2		
2	unit	21.5" LED Monitor /	2		
3	unit	650VA UPS /	2		
4	unit	Inkjet Multi-Function Printer with Ink Tank System / - All-in-One Ink Tank Printer / - 1 Year Warranty on parts and labor for items 1 to 4 / Note:Supplier should have after sale service repair X-X-X-X-X-X-X-X-X-X	3		
PURPOSE		For use of the City Mayor's Office. /			

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Printed Name/Signature

CANVASSED BY:

Printed Name/Signature

Tel.No./Cellphone No./E-Mail Address

Date